

**NJLA Technical Services Section meeting**  
**March 3, 2017**  
**Somerset County Library System – Bridgewater Branch**

1. **Welcome** : in attendance: Teresa Bayles ([tbayles@sclibnj.org](mailto:tbayles@sclibnj.org)), Susan Muntz ([susan.muntz@livingston.bccls.org](mailto:susan.muntz@livingston.bccls.org)), Marcia Lubansky ([mlubansky@bernards.org](mailto:mlubansky@bernards.org)), Bob Egan ([bobegan@comcast.net](mailto:bobegan@comcast.net)), Margaret O'Keefe ([margaret@bccls.org](mailto:margaret@bccls.org)), Yumi Choi ([yumi@bccls.org](mailto:yumi@bccls.org)), Morris Balacco ([morris.balacco@fortlee.bccls.org](mailto:morris.balacco@fortlee.bccls.org)), Ondrea Murphy ([omurphy@nbts.edu](mailto:omurphy@nbts.edu)), Linda Tripp ([ltrippp@sclibnj.org](mailto:ltrippp@sclibnj.org)), Beata Barrasso ([bbarrasso@summitlibrary.org](mailto:bbarrasso@summitlibrary.org)), Laura Frantz ([lfrantz@sclibnj.org](mailto:lfrantz@sclibnj.org))
2. **Approval of minutes from January 13, 2017 meeting**
3. **Bylaws/Elections**

Our Section bylaws were submitted to NJLA. The slate of Section nominees also went out via email for a vote. All positions were uncontested.
4. **Proposed Section Name Change: "Technical Services and Collection Development Section"**

Teresa contacted the NJLA office to determine the correct procedure to change a Section name. Currently, there is no official mechanism to change a Section name. The office suggested that the TS Section vote on the proposed name change. Teresa will send out an email with a link to a SurveyMonkey vote with a 1-week deadline. The content of the email was reviewed.
5. **Spring Workshop**

**"An Introduction to MARC: Identifying Quality Bibliographic Records"** at Livingston Public Library, Friday, March 31, 9:30 am to 1:00 pm. A flyer will be sent out ASAP; registration is open via the NJLA calendar. The core committee working on the program met on February 10, 10 am at Bernards Township Library to prepare the presentation outline and content. The core committee includes Susan Muntz, Ondrea Murphy, Margaret O'Keefe, Yumi Choi, and Marcia Lubansky. For the workshop, we will organize a simple breakfast/coffee/tea to be served at 9:30 am. We can be reimbursed, provided that the cost per person does not exceed \$6.00. The workshop will start at 10:00 am. Section members will supplement breakfast items, including plates, cutlery and napkins.
6. **Professional Development Programs: Change to Section Requirements**

From the NJLA office, February 15, 2017:

"Instead of requiring NJLA groups to sponsor professional development programs every year, we are changing that requirement to **every other year**. We recognize that you are all volunteers and appreciate the time and energy that is required to run an NJLA committee, section, or roundtable. Planning an event can be challenging to leaders that have other responsibilities at their place-of-work and other tasks that they wish to accomplish within their group.

Collecting proposals once a year in the fall puts unnecessary pressure on incoming leaders that assume their posts in mid-summer and may not plan on meeting with their groups until the fall. We propose replacing yearly proposal submissions with three deadlines throughout the year. This will offer great flexibility to leaders, while offering ample time to plan and advertise events after proposals have been approved."

### Proposal Submission Schedule:

- Programs scheduled for January through April -- Submit by October 1
- Programs scheduled for May through August -- Submit by February 1
- Programs scheduled for September through December -- Submit by June 1

### 7. Conference Program Planning

- April 24-26 conference at Harrah's, Atlantic City. Theme: "Beyond the Box"
- Building an e-Book Collection via Demand-Driven Acquisition* by Chuck Dolan of Middlesex County College and Dan Lane, BCCLS, Digital Initiatives Librarian. Bob Egan will serve as moderator. (Wed., April 26, 9:00 am) The complete schedule is available at <http://njlaconference.info/schedule>. The program will be promoted via email, memes and the NJLA blog.
- The TS Section will not participate in the poster session.
- Projectors and possibly microphones will be provided in each conference room.
- The TS Section will co-sponsor 2 programs:
  - *Narratives of Library Power* by Emily Drabinski (LIU Brooklyn) [College & University Section]
  - *From BIBFRAME to the Cloud: the Future of the ILS* by Elayna Turner (Gloucester County Library) and Tim Dewysockie (Rowan University) [Member Services Committee]:  
Description: "The world of library automation is changing: are you ready for it? From allowing the incorporation of BIBFRAME into MARC records, all the way to mobile apps for registering patrons and circulating materials, Integrated Library System (ILS) technology is rapidly evolving to meet the ever-changing needs of library staff and patrons. In this session, discover what the future of library automation holds, the latest and upcoming ILS features, and how they will impact your library."

### 8. New Business

We will discuss new workshops at our next meeting after the Conference. Brief suggestions for future workshops included:

- World Language Collections: selection, vendors, cataloging, promotion, managing patron requests and donations
- LGBT Collections (ideal for a Conference session with co-sponsorship)
- Collection Development Policies
- Local Authors
- Graphic Novels by Catherine Pontoriero

### 9. Q & A

### 10. Next meeting

TBA, 10-12 noon at Somerset County Library – Bridgewater (9:30 am refreshments!)